

# TRE/SFE SPECIFIC TRAINING

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# FCL.1005.TRE TRE – Privileges and conditions

eff.from 11.11.2019

- ▶ (a) TRE(A) and TRE(PL). The privileges of a TRE for aeroplanes or powered-lift aircraft are to
- ▶ conduct:
  - (1) skill tests for the initial issue of type ratings for aeroplanes or powered-lift aircraft, as applicable;
  - (2) proficiency checks for the revalidation or renewal of type ratings and IRs;
  - (3) skill tests for ATPL(A) issue;
  - (4) skill tests for MPL issue, provided that the examiner has complied with the requirements in FCL.925;
  - (5) assessments of competence for the issue, revalidation or renewal of a TRI or SFI certificates in the applicable aircraft category, provided that they have completed at least 3 years as a TRE and have undergone specific training for the assessment of competence in accordance with point FCL.1015 (b).

I	State of Issue/ Ausstellendes Land	<b>Austria</b>
III	Certificate number/ Zeugnisnummer	<b>AT.FCL [REDACTED] TRE</b>
IV	Last and first name of holder/ Name, Vorname des Inhabers	[REDACTED]
IVa	Date of birth/ Geburtsdatum	[REDACTED]
XIV	Place of birth/ Geburtsort	<b>Wien, Austria</b>
V	Address/ Anschrift	[REDACTED]
VI	Nationality/ Staatsangehörigkeit	<b>Austria</b>
VII	Signature of holder/ Unterschrift des Inhabers	[REDACTED]
VIII	Issuing competent authority/ Ausstellende Behörde	<b>Austro Control GmbH</b>
X	Signature of issuing officer and date/ Unterschrift des Ausstellers und Datum	<b>Wien, [REDACTED]</b>
XI	Seal or stamp of issuing competent authority/ Siegel oder Stempel der zuständigen Behörde	

XII	Privileges/Berechtigungen	
	Authorisation/ Berechtigung	Valid until/ Gültig bis
	TRE(A) - A320	31.10.2028
	<p>This certificate replaces all those previously issued. The holder shall immediately notify any changes, which may have an effect on this certificate, to the issuing authority.</p> <p><i>Dieses Zeugnis ersetzt alle zuvor ausgestellten. Der Inhaber muss Änderungen, welche sich auf dieses Zeugnis auswirken könnten, unverzüglich der zuständigen Behörde mitteilen.</i></p>	

XIII	Remarks/Bemerkungen
	<p>- The privileges of this authorisation shall be exercised only if the holder is in the possession of a valid medical certificate, a valid licence and rating at least equal to the licence or rating for which the holder is authorized to conduct skill tests or proficiency checks. <i>Die mit dem Zeugnis verbundenen Rechte dürfen nur ausgeübt werden, wenn der Inhaber im Besitz eines gültigen Tauglichkeitszeugnisses, sowie einer gültigen Lizenz und Berechtigung ist, welche zumindest der entspricht, für die der Inhaber zur Durchführung von praktischen Prüfungen oder Befähigungsüberprüfungen befugt ist.</i></p> <p>- A legal identification document has to be carried for the purpose of identification of the licence holder. <i>Zum Zwecke der Identifizierung des Lizenzinhabers muss ein amtlicher Ausweis mitgeführt werden.</i></p> <p>- The privileges as IRE can only be exercised on those aircraft types or classes mentioned under XII of the flight crew licence. <i>Die Rechte als IRE dürfen nur auf den unter XII der Pilotenlizenz genannten Luftfahrzeugmustern oder -klassen ausgeübt werden.</i></p> <p>- TRE(A): TRE privileges applies as in FCL.1005.TRE (a) (1), (2), (3), (5).</p>

Abbreviations used in this certificate/ In diesem Zeugnis verwendete Abkürzungen		
(A)	Aeroplane	Flugzeug
(H)	Helicopter	Helikopter
CRE	Class rating examiner	Prüfer für Klassenberechtigungen
FE	Flight examiner	Flugprüfer
FIE	Flight instructor examiner	Prüfer für Fluglehrer
IRE	Instrument rating examiner	Prüfer für Instrumentenflugberechtigungen
TRE	Type rating examiner	Prüfer für Musterberechtigungen
SFE	Synthetic flight examiner	Prüfer für die Ausbildung an synthetischen Flugübungsgeräten
SEN	Senior examiner	Leitender Prüfer

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**Austro Control GmbH**

EUROPEAN UNION

**EXAMINER CERTIFICATE**  
**PRÜFERZEUGNIS**

Issued in accordance with Austrian national regulations and Part-FCL  
*Ertelt gemäß nationalem Gesetz und Teil-FCL*

### XIII Remarks/Bemerkungen

- The privileges of this authorisation shall be exercised only if the holder is in the possession of a valid medical certificate, a valid licence and rating at least equal to the licence or rating for which the holder is authorized to conduct skill tests or proficiency checks.

*Die mit dem Zeugnis verbundenen Rechte dürfen nur ausgeübt werden, wenn der Inhaber im Besitz eines gültigen Tauglichkeitszeugnisses, sowie einer gültigen Lizenz und Berechtigung ist, welche zumindest der entspricht, für die der Inhaber zur Durchführung von praktischen Prüfungen oder Befähigungsüberprüfungen befugt ist.*

- A legal identification document has to be carried for the purpose of identification of the licence holder.

*Zum Zwecke der Identifizierung des Lizenzinhabers muss ein amtlicher Ausweis mitgeführt werden.*

- The privileges as IRE can only be exercised on those aircraft types or classes mentioned under XII of the flight crew licence.

*Die Rechte als IRE dürfen nur auf den unter XII der Pilotenlizenz genannten Luftfahrzeugmustern oder -klassen ausgeübt werden.*

- TRE(A): TRE privileges applies as in FCL.1005.TRE (a) (1), (2), (3), (5).



<b>I</b>	State of Issue/ Ausstellendes Land	<b>Austria</b>
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<b>XII</b>	<b>Privileges/Berechtigungen</b>	
	<b>Authorisation/ Berechtigung</b>	<b>Valid until/ Gültig bis</b>
	TRE(A) - A320	31.10.2028
	<p>This certificate replaces all those previously issued. The holder shall immediately notify any changes, which may have an effect on this certificate, to the issuing authority.</p> <p>Dieses Zeugnis ersetzt alle zuvor ausgestellten. Der Inhaber muss Änderungen, welche sich auf dieses Zeugnis auswirken könnten, unverzüglich der zuständigen Behörde mitteilen.</p>	

<b>XIII</b>	<b>Remarks/Bemerkungen</b>
	<p>- The privileges of this authorisation shall be exercised only if the holder is in the possession of a valid medical certificate, a valid licence and rating at least equal to the licence or rating for which the holder is authorized to conduct skill tests or proficiency checks. Die mit dem Zeugnis verbundenen Rechte dürfen nur ausgeübt werden, wenn der Inhaber im Besitz eines gültigen Tauglichkeitszeugnisses, sowie einer gültigen Lizenz und Berechtigung ist, welche zumindest der entspricht, für die der Inhaber zur Durchführung von praktischen Prüfungen oder Befähigungsüberprüfungen befugt ist.</p> <p>- A legal identification document has to be carried for the purpose of identification of the licence holder. Zum Zwecke der Identifizierung des Lizenzinhabers muss ein amtlicher Ausweis mitgeführt werden.</p> <p>- The privileges as IRE can only be exercised on those aircraft types or classes mentioned under XII of the flight crew licence. Die Rechte als IRE dürfen nur auf den unter XII der Pilotenlizenz genannten Luftfahrzeugmustern oder -klassen ausgeübt werden.</p> <p>- TRE(A): TRE privileges applies as in FCL.1005.TRE (a) (1), (2), (3).</p>

<b>Abbreviations used in this certificate/ In diesem Zeugnis verwendete Abkürzungen</b>		
(A)	Aeroplane	Flugzeug
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Ertelt gemäß nationalem Gesetz und Teil-FCL

**XIII Remarks/Bemerkungen**

- The privileges of this authorisation shall be exercised only if the holder is in the possession of a valid medical certificate, a valid licence and rating at least equal to the licence or rating for which the holder is authorized to conduct skill tests or proficiency checks.


*Die mit dem Zeugnis verbundenen Rechte dürfen nur ausgeübt werden, wenn der Inhaber im Besitz eines gültigen Tauglichkeitszeugnisses, sowie einer gültigen Lizenz und Berechtigung ist, welche zumindest der entspricht, für die der Inhaber zur Durchführung von praktischen Prüfungen oder Befähigungsüberprüfungen befugt ist.*

- A legal identification document has to be carried for the purpose of identification of the licence holder.

*Zum Zwecke der Identifizierung des Lizenzinhabers muss ein amtlicher Ausweis mitgeführt werden.*

- The privileges as IRE can only be exercised on those aircraft types or classes mentioned under XII of the flight crew licence.

*Die Rechte als IRE dürfen nur auf den unter XII der Pilotenlizenz genannten Luftfahrzeugmustern oder -klassen ausgeübt werden.*

- TRE(A): TRE privileges applies as in FCL.1005.TRE (a) (1), (2), (3) 

**NOT APPROVED**

TRE(H). The privileges of a TRE(H) are to conduct:

- (1) skill tests and proficiency checks for the issue, revalidation or renewal of helicopter type ratings;
- (2) proficiency checks for the revalidation or renewal of IRs, provided the TRE(H) holds a valid IR(H);
- (3) skill tests for ATPL(H) issue;
- (4) assessments of competence for the issue, revalidation or renewal of a TRI(H) or SFI(H) certificates, provided that they have completed at least 3 years as a TRE and have undergone specific training for the assessment of competence in accordance with point FCL.1015 (b).

# FCL.1005.SFE SFE – Privileges and conditions

- ▶ (a) SFE for aeroplanes (SFE(A)) and SFE for powered-lift aircraft (SFE(PL))  
The privileges of SFEs for aeroplanes or powered-lift aircraft are to conduct in an FFS, or for the assessments in point (5) on the applicable FSTD:
- ▶ (1) skill tests and proficiency checks for the issue, revalidation or renewal of type ratings for aeroplanes or powered-lift aircraft, as applicable;
- ▶ (2) proficiency checks for the revalidation or renewal of IRs if combined with the revalidation or renewal of a type rating, provided that they have passed a proficiency check for the aircraft type including the instrument rating within the last year;
- ▶ (3) skill tests for ATPL(A) issue;
- ▶ (4) skill tests for MPL issue, provided that they have complied with the requirements laid down in point FCL.925; and

(5) assessments of competence for the issue, revalidation or renewal of an SFI certificate in the relevant aircraft category, provided that they have completed at least 3 years as an SFE(A) and have undergone specific training for the assessment of competence in accordance with point FCL.1015(b)

**UPGRADE AFTER 1st REVALIDATION POSSIBLE**

# ZPH (CAN) FCL 10 EXAMINER STANDARDISATION COURSE

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(g) Holders of a TRE or SFE certificate who have more than three years of experience as a TRE/SFE may attend an additional standardization module with the Authority in accordance with FCL.1005.TRE/SFE (a) (5) in order to be authorized to conduct competency evaluations for SFI/TRI certificates.

This minimum 2-hour standardization shall include:

- (1) Legal requirements regarding assessments of competence (e.g. FCL.935, associated AMC and relevant sections of the FEM).
- (2) Practical examples of how to structure an assessment of competence in the FSTD or on the aircraft (as applicable).

(h) Holders of an SFE certificate who have completed an SFI Tutor course in accordance with the derogation in Annex IV to the Commission Decision of 6.2.2014 (2014/69/EU) shall be credited in full towards the additional standardization requirements in (g).

# HANDOUT – PRESENTATION – MATERIAL

## ADDITIONAL STANDARDISATION FOR HOLDERS OF A TRE/SFE CERTIFICATE TO CONDUCT ASSESSMENTS OF COMPETENCE FOR HOLDERS OF OR APPLICANTS FOR TRI/SFI CERTIFICATES

This document is intended as a reference for TRE/SFE; to explain the administrative procedures required to undertake an assessments of competence (AoC) for TRI/SFI in a standardised procedure. Nothing in this document is intended to conflict with the EASA Aircrew Regulation or Austrian law where applicable.

**Easy Access Rules for Aircrew (Regulation (EU) No 1178/2011)**

<https://www.easa.europa.eu/en/document-library/easy-access-rules/easy-access-rules-aircrew-regulation-eu-no-11782011>

**EASA FEM Module 7.1/7.2-AOC SFI/TRI (A)/(H)**

<https://www.easa.europa.eu/en/document-library/general-publications/flight-examiners-manual-fem#group-easa-downloads>

**ZPH FCL 10/CAN FCL 10**

[https://www.austrocontrol.at/jart/prj3/ac/data/dokumente/ZPH\\_LFA\\_LSA\\_017\\_v8\\_0\\_2023-04-27\\_0904114.pdf](https://www.austrocontrol.at/jart/prj3/ac/data/dokumente/ZPH_LFA_LSA_017_v8_0_2023-04-27_0904114.pdf)

## LINK TO EXAMINER CLOUD



# OBJECTIVE



Checklist for an Assessment of Competence (AoC)



Knowledge of the regulations and administration of an Assessment of Competence (AoC) for issuing, revalidation or renewal TRI/SFI

Exchange of experience among flight examiners.



**To produce VALIDE, RELIABLE and OBJECTIVE test results and thereby keep flight safety at a high standard.**

- LICENSING REQUIRMENTS FOR EXAMINERS
- LICENSING REQUIREMENTS FOR INSTRUCTORS (TRI/SFI)
- RULES FOR AN ASSESSMENT OF COMPETENCE (AoC)
- PREPARATION FOR THE AoC
- TEST ADMINISTRATION

**DECISION GO/NO-GO – WHAT IS MISSING?**

- EXAMINER BRIEFING
- INSTRUCTOR APPLICANT SIMULATOR/FLIGHT BRIEFING
- INSTRUCTION IN THE FSTD/AIRCRAFT
- ASSESSMENT OF COMPETENCE
- GRADING

**DECISION PASS/FAIL**

- TEST FORM HANDLING
- LICENSE ENDORSEMENT
- RECORDS AND STORAGE

# COMPETENCY-BASED TRAINING AND ASSESSMENT

ICAO PANS TRG DOC 9868

2024.02.19



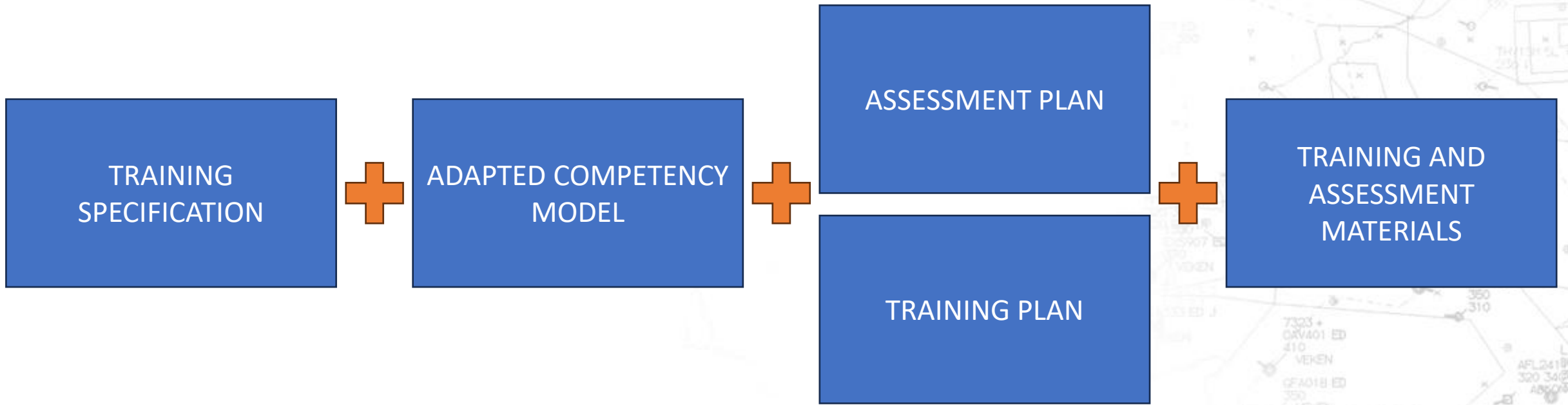
## BENEFITS OF COMPETENCY-BASED TRAINING AND ASSESSMENT

The main benefit of a competency-based approach to training and assessment is its potential to encourage and enable individual aviation professionals to reach their highest level of operational capability while ensuring a basic level of competence as a minimum standard.





# COMPONENTS OF A COMPETENCY-BASED TRAINING AND ASSESSMENT PROGRAMME



## COMPETENCY

A dimension of human performance that is used to reliably predict successful performance on the job. A competency is manifested and observed through behaviors that mobilize the relevant knowledge, skills and attitudes to carry out activities or tasks under specified conditions.



# KNOWLEDGE, SKILLS AND ATTITUDES (KSA)

## KNOWLEDGE

specific information required to enable a learner to develop and apply the skills and attitudes to recall facts, identify concepts, apply rules or principles, solve problems, and think creatively in the context of work

## SKILL

is an ability to perform an activity or action. It is often divided into three types: motor, cognitive and metacognitive skills.

## ATTITUDE

is a persistent internal mental state or disposition that influences an individual's choice of personal action toward some object, person or event and that can be learned.

In order to display certain observable behaviors and demonstrate the achievement of performance criteria, aviation professionals call on relevant knowledge, skills and attitudes (KSA) appropriate to a specific role and context. This ability will vary depending on the level of experience and expertise of the aviation professional.



# COMPETENCE



EXPERIENCE



KNOWLEDGE



SKILLS



BEHAVIOR



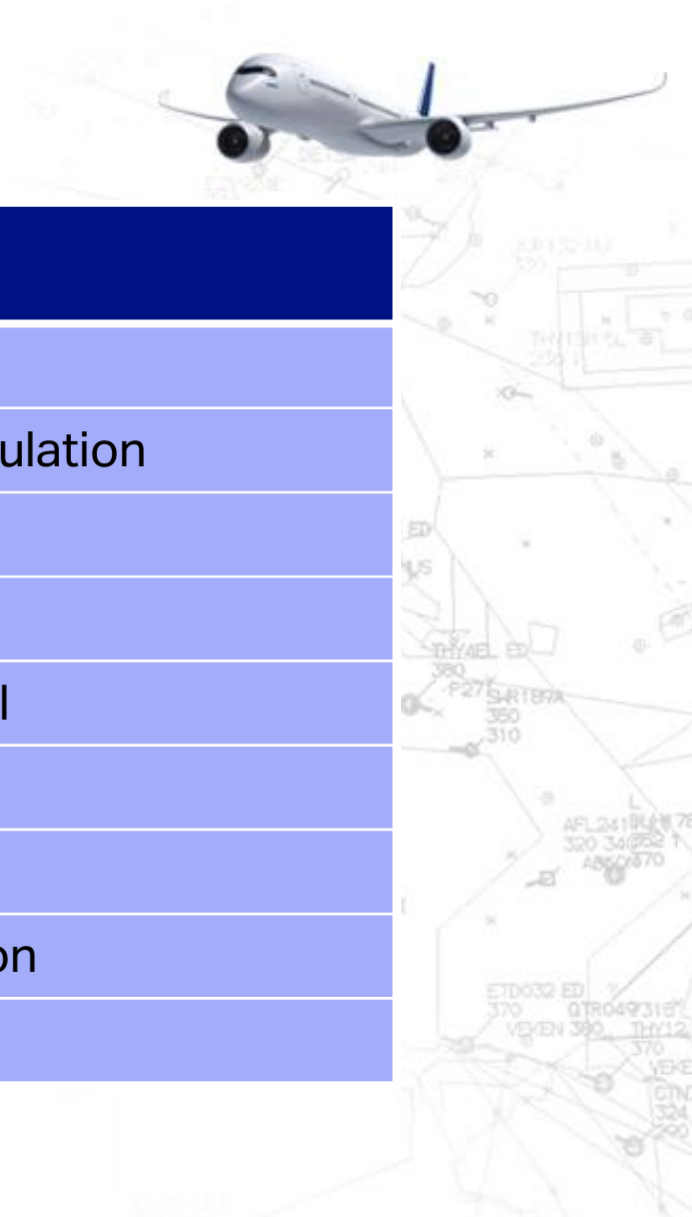
PERFORMANCE



GOALS



# PILOT COMPETENCIES



Acronyms	Pilot Competencies
KNO	Application of Knowledge
PRO	Application of Procedures and compliance with regulation
COM	Communication
FPA	Aero plane Flight Path Management, automation
FPM	Aero plane Flight Path Management, manual control
LTW	Leadership and Teamwork
PSD	Problem Solving and Decision Making
SAW	Situation awareness and management of information
WLM	Workload Management

# INSTRUCTOR COMPETENCIES INCLUDE ALL PILOT COMPETENCIES PLUS....



## Management of the learning environment

Ensures that the instruction, assessment and evaluation are conducted in a suitable and safe environment

- IOB 2.1 Applies TEM in the context of instruction/evaluation
- IOB 2.2 Briefs on safety procedures for situations that are likely to develop during instruction/evaluation
- IOB 2.3 Intervenes appropriately, at the correct time and level (e.g., progresses from verbal assistance to taking over control)
- IOB 2.4 Resumes instruction/evaluation as practicable after any intervention
- IOB 2.5 Plans and prepares training media, equipment and resources
- IOB 2.6 Briefs on training devices or aircraft limitations that may influence training, when applicable
- IOB 2.7 Creates and manages conditions (e.g., airspace, ATC, weather, time, etc.) to be suitable for the training objectives
- IOB 2.8 Adapts to changes in the environment whilst minimizing training disruptions
- IOB 2.9 Manages time, training media and equipment to ensure that training objectives are met



# INSTRUCTOR COMPETENCIES

## Instruction

Conducts training to develop the trainee's competencies

- IOB 3.1 References approved sources (operations, technical, and training manuals, standards and regulations)
- IOB 3.2 States clearly the objectives and clarifies roles for the training
- IOB 3.3 Follows the approved training program
- IOB 3.4 Applies instructional methods as appropriate (e.g., explanation, demonstration, facilitation, discover with assistance, discover without assistance)
- IOB 3.5 Sustains operational relevance and realism
- IOB 3.6 Adapts the amount of instructor inputs to ensure that the training objectives are met
- IOB 3.7 Adapts to situations that might disrupt a planned sequence of events
- IOB 3.8 Continuously assesses trainee's competencies
- IOB 3.9 Encourages the trainee to self-assess
- IOB 3.10 Allows trainee to self-correct in a timely manner
- IOB 3.11 Applies trainee-centered feedback techniques (e.g., facilitation, etc.)
- IOB 3.12 Provides positive reinforcement



# INSTRUCTOR COMPETENCIES

## Interaction with the trainees

Supports the trainees' learning and development

and

Demonstrates exemplary behaviour (role model)

IOB 4.1 Shows respect for the trainees (e.g., for culture, language, experience)

IOB 4.2 Shows patience and empathy (e.g., by actively listening, reading non-verbal messages and encouraging dialogue)

IOB 4.3 Manages trainees' barriers to learning

IOB 4.4 Encourages engagement and mutual support

IOB 4.5 Coaches the trainees

IOB 4.6 Supports the goal and training policies of the operator/ATO and Authority

IOB 4.7 Shows integrity (e.g., honesty and professional principles)

IOB 4.8 Demonstrates acceptable personal conduct, acceptable social practices, content expertise, a model for professional and interpersonal behaviour

IOB 4.9 Actively seeks and accepts feedback to improve own performance



# INSTRUCTOR COMPETENCIES



## Assessment and Evaluation

Assesses the competencies of the trainee

- IOB 5.1 Complies with Operator/ATOs and Authority requirements
- IOB 5.2 Ensures that the trainee understands the assessment process
- IOB 5.3 Applies the competency standards and conditions
- IOB 5.4 Assesses trainee's competencies
- IOB 5.5 Performs grading
- IOB 5.6 Provides recommendations based on the outcome of the assessment
- IOB 5.7 Makes decisions based on the outcome of the summative assessment
- IOB 5.8 Provides clear feedback to the trainee

and

Contributes to continuous training system improvement

- IOB 5.9 Reports strengths and weaknesses of the training system (e.g., training environment, curriculum, assessment/evaluation) including feedback from trainees
- IOB 5.10 Suggests improvements for the training system
- IOB 5.11 Produces reports using appropriate forms and media

- LICENSING REQUIRMENTS FOR EXAMINERS
- LICENSING REQUIREMENTS FOR INSTRUCTORS (TRI/SFI)
- RULES FOR AN ASSESSMENT OF COMPETENCE (AoC)
- PREPARATION FOR THE AoC
- TEST ADMINISTRATION

**DECISION GO/NO-GO – WHAT IS MISSING?**

- EXAMINER BRIEFING
- INSTRUCTOR APPLICANT SIMULATOR/FLIGHT BRIEFING
- INSTRUCTION IN THE FSTD/AIRCRAFT
- ASSESSMENT OF COMPETENCE
- GRADING

**DECISION PASS/FAIL**

- TEST FORM HANDLING
- LICENSE ENDORSEMENT
- RECORDS AND STORAGE

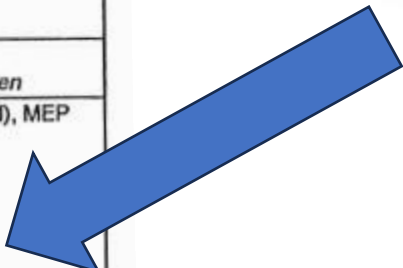




# TRI Licence Endorsements (GM1 FCL.910.TRI TRI Restricted privileges)

XII Ratings, certificates and privileges / ratings to be revalidated <i>Berechtigungen, Zeugnisse und Rechte / Zu verlängemde Berechtigungen</i>			
Class/Type/IR/ <i>Klasse/Muster/IR</i>	Valid until/ <i>Gültig bis</i>	IR Valid until/ <i>IR Gültig bis</i>	Remarks and Restrictions/ <i>Bemerkungen und Einschränkungen</i>
C525 MEP (land) SEP (land) TMG	31.05.2022 31.03.2022 30.08.2022 30.08.2022	31.05.2022 31.03.2022 31.03.2022	TRI(A) FI(A) FI(A) FI(A)
<b>Instructors/ <i>Lehrberechtigungen</i></b>	<b>Valid until/ <i>Gültig bis</i></b>	<b>Remarks and Restrictions/ <i>Bemerkungen und Einschränkungen</i></b>	
FI(A) TRI(A)	31.10.2021 31.10.2021	CPL, PPL, IR, Night, FI, SEP (land), MEP (land), TMG C525	
<b>Examiners/<i>Flugprüfer</i></b>	see separate certificate		

- |                           |   |
|---------------------------|---|
| TRI                       | TRI unrestricted  |
| TRI/r                     | TRI restricted to FSTD                                    |
| TRI/r LIFUS               | TRI restricted with LIFUS                                 |
| TRI/r LIFUS LT privileges | TRI restricted with LIFUS and landing training privileges |



The restrictions according FCL.910 are not depicted in the instructor rating. Restrictions will be endorsed in the Remarks and Restrictions Area.

## GM1 FCL.1015(a) GENERAL LIMITATIONS

An examiner should plan per day not more than (GM1 FCL.1015(a)):

- (1) three tests or checks relating to PPL, CPL, IR or class ratings;
- (2) four tests or checks relating to LAPL, SPL or BPL;
- (3) two tests or checks related to CPL, IR or ATPL;
- (4) two assessments of competence related to instructor certificates;**
- (5) four tests or checks relating to SP type ratings.

An examiner should plan at least

- 2 hours for a LAPL, SPL or BPL,
- 3 hours for a PPL, CPL, IR or class rating test or checks, and at least
- **4 hours for FI, CPL, IR, MPL, ATPL or MP type rating tests or checks,**

including pre-flight briefing and preparation, conduct of the test, check or assessment of competence, debriefing, evaluation of the applicant and documentation.



# FCL.935.AMC3 Assessment Of Competence



## CONTENT OF THE ASSESSMENT FOR THE FI

(b) Section 1, the oral theoretical knowledge examination part of the assessment of competence, is for all FI and is subdivided into two parts:

- (1) The applicant is required to give a lecture under test conditions to other 'student(s)', one of whom will be the examiner. The test lecture is to be selected from items of section 1. The amount of time for preparation of the test lecture is agreed upon beforehand with the examiner. Appropriate literature may be used by the applicant. **The test lecture should not exceed 45 minutes;**
- (2) The applicant is tested orally by an examiner for knowledge of items of section 1 and the 'core instructor competencies: teaching and learning' content given in the instructor courses.

SECTION 1 THEORETICAL KNOWLEDGE ORAL	
1.1	Air law
1.2	Aircraft general knowledge
1.3	Flight performance and planning
1.4	Human performance and limitations
1.5	Meteorology
1.6	Navigation
1.7	Operational procedures
1.8	Principles of flight
1.9	Training administration

# FCL.935.AMC4 Assessment Of Competence

## CONTENT OF THE ASSESSMENT FOR THE SFI

The assessment should consist of at least 3 hours of flight instruction related to the duties of an SFI on the applicable FFS or FTD 2/3.



# NEWS

## EASA's Flight Examiner Manual (FEM)

- reference companion to the Examiner standardisation requirements
- gives standardisation and best practice guidance to examiners for the conduct of tests

**LINK**



*“This Flight Examiner Manual (FEM) is not intended to be legally binding and is designed as a companion document to the Examiner standardisation requirements and guidance already set out in the Aircrew Regulation. In addition to the regulatory contents of the Aircrew Regulation, the purpose of this FEM is to give standardisation and best practice guidance to Examiners for the conduct of tests.*

*Each competent authority may provide supplementary guidance and instructions specific to its territory. This information can be found in the Examiner Differences Document (EDD) and the content of this document should be covered in detail during Examiner standardisation and refresher courses.” (Module 1 – GEN p.8)*



# Flight Examiner Manual

## Module 1 - General

## 3.0 FEM STRUCTURE & USE

The FEM contains the following modules:

**Module 1:** Common requirements for all examiner categories.

**Module 2:** Test standards: Aeroplanes for  
2.1 - LAPL(A),  
2.2 - PPL(A),  
2.3 - CPL(A),  
2.4 - ATPL(A),  
2.5 - MPL(A),  
2.6 - IR(A)

**Module 3:** Test standards: Helicopters for  
3.1 - LAPL(H),  
3.2 - PPL(H),  
3.4 - CPL(H),  
3.5 - ATPL(H),  
3.6 - IR(H)

**Module 4:** Test standards: Class ratings for SPA/TMG (excluding SPHPCA)  
4.1 – TBA  
4.2 - SEA

**Module 5:** Test standards: Type ratings for  
5.1 - MPA,  
5.2 - SPHPCA (to be published in the next revision)  
5.3 - MPH

**Module 6:** Test standards: Mountain rating

**Module 7:** Instructor Certificate — Assessment of Competence for  
7.1 – TRI/SFI (A),  
7.2 – TRI/SFI (H)  
7.3 – TRI/SFI (PL)  
7.4 – FI/CRI/IRI (A)  
7.4 – FI/IRI (H)  
7.5 – FI (S)  
7.6 – FI (B)

**Module 8:** Test Standards for Examiner Assessment of Competence

**Module 9:** Test standards: Senior examiners standardisation and assessments of competence for senior examiners (RESERVED)

**Module 10:** Sailplane & Balloon TBC (Reserved)

- LICENSING REQUIRMENTS FOR EXAMINERS
- LICENSING REQUIREMENTS FOR INSTRUCTORS (TRI/SFI)
- RULES FOR AN ASSESSMENT OF COMPETENCE (AoC)
- PREPARATION FOR THE AoC
- TEST ADMINISTRATION

### DECISION GO/NO-GO – WHAT IS MISSING?

- EXAMINER BRIEFING
- INSTRUCTOR APPLICANT SIMULATOR/FLIGHT BRIEFING
- INSTRUCTION IN THE FSTD/AIRCRAFT
- ASSESSMENT OF COMPETENCE
- GRADING

### DECISION PASS/FAIL

- TEST FORM HANDLING
- LICENSE ENDORSEMENT
- RECORDS AND STORAGE



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# LICENSE ENDORSEMENT

f) aUPRT Lehrgang gemäß FCL.745.A abgeschlossen

Datum:

oder

i) Betreiber-Umschulung und Überprüfung gemäß  
ORO.FC.220/230 in den letzten 3 Jahren  
abgeschlossen

Datum:

oder

ii) Ausbildung zum UPRT Lehrberechtigten  
abgeschlossen

Datum:

oder

iii) Inhaber einer weiteren Musterberechtigung für ein  
MPA

ausgestellt am:



# LICENSE ENDORSEMENT

ZPA ACG/FCL/01

16.09.2025

Endorsements on licences by examiners

- **Class rating**
- **Type rating**
- **Instrument rating**
- **Basic instrument rating**
- **Instructor certificates**
- **Language assessment (if examiner is also LPE)**
- **NO endorsements on LAPL**

**CR/TR EXP: 31.12.24**  
**FI EXP: 31.12.24**

**SEP/TMG: 31.12.24**

**Within 3 month prior  
expiration**

**Earlier than 3 month  
prior expiration**

**FLIGHT INSTRUCTOR**  
**Within last year of  
validity**

**SEP/TMG**  
**Trainingsflight with FI**  
**Within 12 month**

**12/24 month**  
**END OF EXP MONTH**  
Test: 05.10.24  
Exp: 31.12.25/26

**12/24 month**  
**END OF TEST MONTH**  
Test: 05.08.24  
Exp: 31.08.25/26

**36 month**  
**END OF EXP MONTH**  
Test: 06.04.24  
Exp: 31.12.27

**24 month**  
**END OF EXP MONTH**  
FI-Flight: 06.04.24  
Exp: 31.12.26

# LICENSE ENDORSEMENT

Rating, certificate, endorsement/ Berechtigungsvermerk	Date of rating test/ Datum des Prüfungsfluges	Valid until/ Gültig bis	IR Valid until/ IR Gültig bis	Examiners certificate no./ Prüferzeugnis Nr.	Examiners signature/ Unterschrift des Prüfers
<i>TRI(A)</i>	<i>01.08.22</i>	<i>30.09.25</i>	<del> </del>	<i>AT.FCL.123456.TRE</i>	<i>Max Mastermann</i>

An entry in the field „**Date of rating test**“ indicates an AoC, if the field is invalidated, it means that the revalidation was carried out due to the verification of the requirements "**proof of teaching activity**" and "**participation in a Refresher Seminar**"

Rating, certificate, endorsement/ Berechtigungsvermerk	Date of rating test/ Datum des Prüfungsfluges	Valid until/ Gültig bis	IR Valid until/ IR Gültig bis	Examiners certificate no./ Prüferzeugnis Nr.	Examiners signature/ Unterschrift des Prüfers
<i>TRI(A)</i>	<del> </del>	<i>30.09.25</i>	<del> </del>	<i>AT.FCL.123456.TRE</i>	<i>Max Mastermann</i>

# LICENSE ENDORSEMENT

Rating, certificate, endorsement/ Berechtigungsvermerk	Date of rating test/ Datum des Prüfungsfluges	Valid until/ Gültig bis	IR Valid until/ IR Gültig bis	Examiners certificate no./ Prüferzeugnis Nr.	Examiners signature/ Unterschrift des Prüfers
<i>SFI(A)</i>	<i>01.08.22</i>	<i>30.09.25</i>	<del> </del>	<i>AT.FCL.123456.TRE</i>	<i>Max Mastermann</i>

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<i>SFI(A)</i>	<del> </del>	<i>30.09.25</i>	<del> </del>	<i>AT.FCL.123456.TRE</i>	<i>Max Mastermann</i>

# POINTS OF CONTACT

**MAIL**



AUSTRO CONTROL GmbH  
Aviation Agency  
Department ACW  
Schnirchgasse 17  
1030 Vienna  
Austria

**AoC TRI/SFI**  
**DIGITAL COPY**



[pilots@austrocontrol.at](mailto:pilots@austrocontrol.at)

# BE AWARE OF PROTECTION REQUIREMENTS FOR PERSONAL DATA

EU Directive 95/46/EC3

Examiners shall maintain records **for 5 years** with details of all skill tests, proficiency checks and assessments of competence and their results.

In general, skill test, proficiency check and assessment of competence forms and any other personal information may only be passed to the examiner's CA (civil authority), the applicant's CA as required, to the applicant and, if applicable, to the applicant's organisation with his/her prior consent.

**No information shall be passed to others.**



- ✓ LICENSING REQUIRMENTS FOR EXAMINERS
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**DECISION GO/NO-GO – WHAT IS MISSING?**

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- ✓ LICENSE ENDORSEMENT
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# OBJECTIVE



Checklist for a licence proficiency check, a skill test or an Assessment of Competence (AoC)



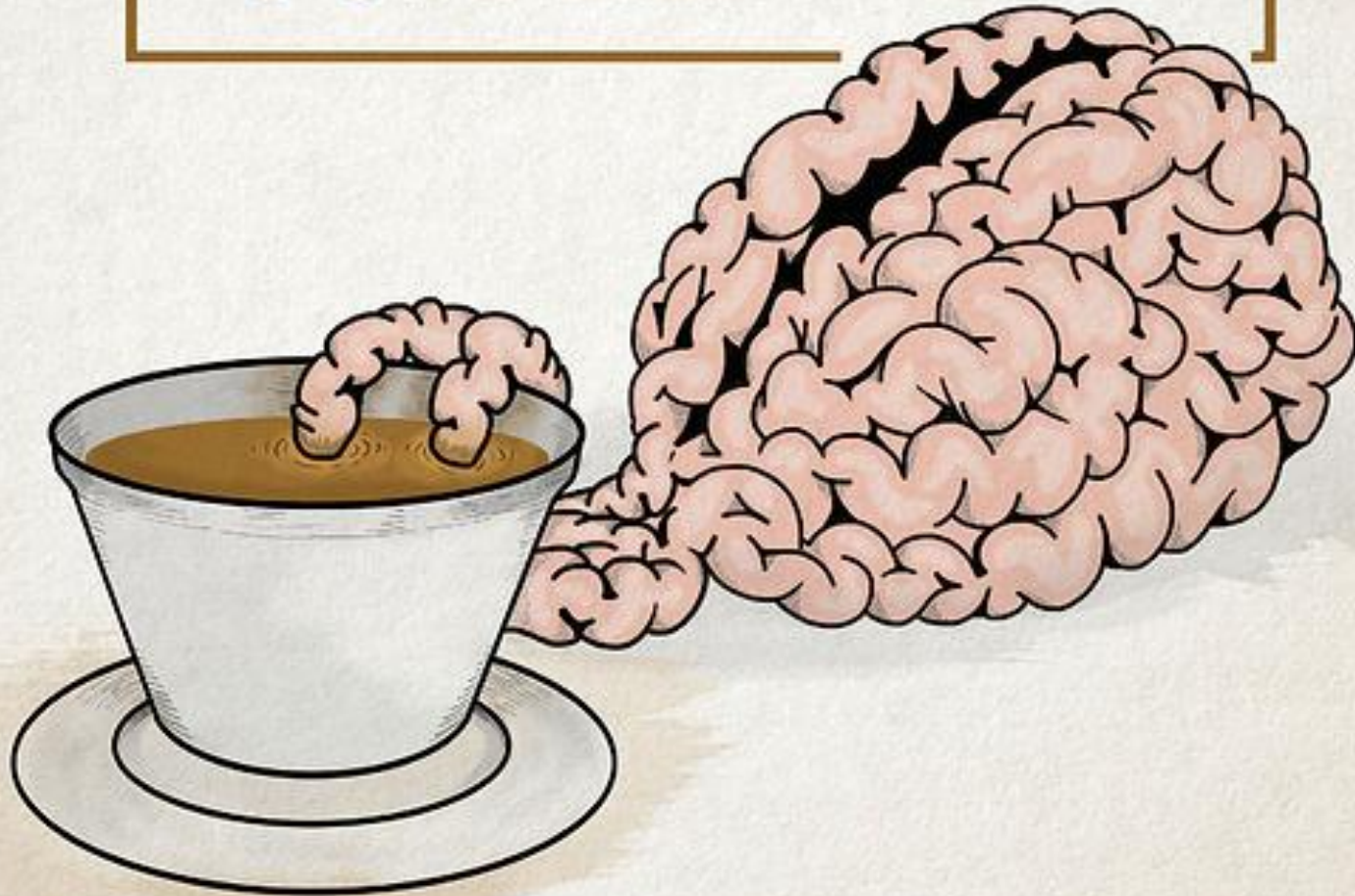
Knowledge of the regulations and administration of a licence proficiency check, a skill test or an Assessment of Competence (AoC) for issuing, revalidation or renewal of PART-FCL licence

Exchange of experience among flight examiners.



**To produce VALIDE, RELIABLE and OBJECTIVE test results and thereby keep flight safety at a high standard.**

# COFFEEBREAK



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10:00



